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CURIOSITY - INCLUSION - OWNERSHIP - PASSION

BYOD (Bring Your Own Device) iPad Program 2020

Standards for Personal iPad Care Agreement

Only fill this form out if you are participating in the BYOD program.

Child's Name

Dear Parents/Carers,

Thank you for your participation in Irymple South Primary School's BYOD Program for 2020.

- Students will adhere to the *Irymple South Primary Acceptable Use Agreement for Internet and digital technologies, along with the standards for personal iPad care.*
- The iPad must be brought to school charged every day.
- Illegal downloading of material is prohibited.
- The primary use of the device is for student learning.

The iPads are a valuable learning tool that come with some great software (Apps). In addition the school will be providing iPad software for student learning. Software installed by the school should not be deleted. This is needed for school programs.

Damage

The iPads need a protective case. These cases are designed to protect the iPad if dropped. Cases should never be removed without permission of the teacher. Common damage to iPads are cracked screens or water damage, these can be avoided with proper care.

Damage at home and to and from school is the responsibility of the students/parents.

Damage at school will be on a case by case basis. The school feels that any 'accidental' or 'deliberate' damage costs will be assessed by referring to:

- the school's acceptable use policy and
- standards for personal care

A very thorough process will be undertaken to determine an outcome to be resolved both financially and morally.

If a theft occurs at school, report it immediately to the school. This will be dealt with instantly and treated as extremely serious.

Student Responsibilities:

- Bring the iPad charged to school every day.
- Keep the iPad with me or within my sight at all times.
- Do not let anyone use the iPad other than my parents or carers.
- Behave in a way outlined in the schools' Acceptable Use Policy when online or using technology.
- Use it as requested for learning purposes as directed by my teacher.
- Be responsible and not use the device to find, create or send information that might be harmful, inappropriate or hurtful to me or anyone else.

- Be respectful in how I talk to and work with others online and never write or participate in online bullying
- Do not install age inappropriate games and apps eg M+ rated

If leaving mobile device at school:

- You must provide the charger
- You must place it on the charger at the end of the school day, in preparation for the following day's learning
- Ensure it is on the trolley, where the device will be locked each night

When using my mobile device as a camera I will:

- Only take photos and record sound or video when it is part of a class or lesson
- Seek permission from individuals involved PRIOR to taking photos, recording sound or videoing them (including teachers)
- Seek written permission from individuals involved PRIOR to publishing or sending photos, recorded sound or video to anyone else or to any online space.

Handling:

- always 'walk' when carrying it
- never use it while walking around
- never leaving it 'outside' my classroom for any reason
- **never leaving it unattended on the ground, floor, chair or any other unsafe place**
- always making sure that it is in a safe position on my desk (not near the edge)
- never putting things on top of it
- never consuming or having food or drink near it

General Care:

- Do not do anything to the iPad that will permanently alter it in any way.
- Do not remove any serial numbers or identification placed on the iPad.
- Keep the equipment clean. For example, do not eat or drink while using the iPad.
- Transport the iPad in the iPad case.

Screen Care:

- Clean the screen with a soft, dry anti-static cloth or with a screen cleaner designed specifically for LCD type screens only.

Personal Health & Safety:

- Avoid extended use of the iPad while resting directly on your lap. The bottom of the iPad can generate significant heat.
- Teachers will ensure that only safe periods of time are used with the iPads.
- Take frequent breaks when using the iPad. Look away from the iPad approximately every fifteen minutes.
- Do not provide your personal information to anyone over the Internet.
- Do not share your passwords with anyone.
- Keep the iPad in a secure location when it is not at school.

Problems

- Any problems you are having should be reported immediately to the classroom teacher. Please report any damage when it occurs or is first noticed.

Parent Permission – Irymple South BYOD Program

I agree to allow my child to be involved in the iPad program and will support them in using the device for its intended purpose.

Child name _____ Parent Name _____

Signed _____ Signed _____ Date _____

Please return this form as soon as possible to your classroom teacher